Minutes of the 35th Meeting of
The Trustees of the Clan Maclean Heritage Trust
held at 12.00 noon on 21st September 2011
at the Western Club, Glasgow.

<u>Present</u>: Sir Lachlan Maclean of Duart and Morvern (Chairman, Part 1), Canon Allan Maclean of Dochgarroch (Chairman, Part 2), Nigel Alington, Fiona Maclean of Ardgour, Lt. Col. Donald MacLean, Dr. James MacLean (former Treasurer), John MacLean (Treasurer), William Douglas (Secretary)

1. **Welcome to John MacLean**
   The Chairman welcomed John MacLean, our new Treasurer.

2. **Apologies:** Sandra McLean, Ian MacLean, Brian McLean, Noel Robinson and James Beaton.

3. **Minutes of the 34th Meeting**
   a. The following corrections were made:
      Item 5 Noel Robinson is the Chief's nominee as a trustee
      Item 10a. Delete 'conversationalists', insert 'conservationists'
      Item 11i. Delete 'Cailean Maclean', insert 'Alastair MacLeod, of Highland Council Archives Centre'
   b. The minutes were then agreed

4. **Matters Arising from the Minutes**
   a. Update on Action Points from 34th Meeting:
      1. The cost of the plaque at Harlaw is to be divided between CMHT and the Chief. He was thanked for his generosity.
      2. A budget of £2,000 (including the tea) was set for Lecklee.
      3. Robert Lambie to be stood down on designing a new country dance.
      4. Nigel is to brief Ian on the provision of an interactive map of Mull and possibly of neighbouring islands and the Morvern peninsula for the Gathering. Allan and Fiona will check if any places are missing from the list.
      5. It was agreed that the piping book would be launched at the 2012 Gathering. A subscribers list was not thought to be practical.
      6. Allan will start work in November on the book on Sir Fitzroy's renovation of Duart. It was agreed that White & MacLean would be asked to publish this and that Fiona would help with the production.
      7. Fiona was congratulated on the Death or Victory book. Nigel was thanked for his contribution to the project. The Chairman is to write to Alastair and Fiona MacLean of White & MacLean Publishing to thank them for their assistance in publishing the book.
         It was noted that the print on demand system is working well.
      8. It is thought that Brigadier John MacFarlane does not write Gaelic

poetry. Allan will check this and, if confirmed, will ask Cailean Maclean if he could write the poem. Both of them could also be asked to recommend others.

9. Donald reported that there were, as yet, no applicants for the piping bursary. The next advertisement is due in November.
10. Donald reported that we have 5 submitted entries for the 6/8 march pipe tune. It was agreed that the selected tune should be included in the piping book. It remains to be named.
11. Fiona reported that, although the John Francis Campbell memorial had been renovated, there was no interest from the Glasgow Islay Committee in Hector Maclean, whose memorial stands on private ground, and which requires inspection. This remains on our list of projects.
12. It was agreed that an exhibition at the Gathering was not practical.
13. Fiona will put Noel in touch with Alastair Maclean for the emigration routes project.

~~2. Secretary's note: The update from Ian was not received in time to be considered at the meeting. His points are included in the Action points list arising from this meeting.~~

~~c.~~b. It was agreed that one copy of all past benefits should be held by Mull Museum, the Secretary should keep one copy. He is to obtain a portfolio for that purpose.

5. Trust Organisation

a. Allan reported that Charles Maclean-Bristol has said he is not able to become a trustee as one of the CMA nominees. Alternatives were discussed, and Allan will take this forward at the CMA meeting.
b. Fiona and Nigel have agreed to extend their tenure as Trustees.
c. Brian was thanked for his contribution to the Trust, as he comes to the end of his period of tenure.
d. The Secretary is to obtain from James and John 'Fit and proper persons' statements, being the two outstanding.

6. Finance

a. Dr James presented the draft accounts for the year ended March 2011. These were thought to be 'encouraging'. Nigel was asked to review them and make appropriate comments. A set signed by the independent examiner was handed to the Chairman.
b. The current bank balance was not known, but two months ago it was £11,300. The Treasurer was asked to ascertain and circulate the current balance
c. Dr. James is handing over responsibility for the Treasury function to John but will remain a mentor.

~~c.~~d. Bank signatories are now: Sir Lachlan, Dr James, Allan, John and William. A minimum of two signatories is currently required. It was agreed that the Treasurer on his sole authority could make electronic transfers up to £1,000.

~~d.~~e. Money due to Ian (C$400/£245.99) to be paid to Allan to cover UK expenses, and the balance to be given to Ian at the Gathering. The Chairman will also pass £78.69 owed to Ian to Allan.

~~e.~~f. Copies of all annual reports and accounts are to be passed to Nigel so that he can place them in the Trustees section on the website.

~~f.~~g. Nigel and John are to discuss the arrangements for the Paypal account.

~~g.~~h. Nigel and John are to discuss project budgets.

~~h.~~i. The account with the Western Club will be transferred to John.

~~i.~~j. The Chairman expressed his thanks to Dr James, on behalf of the Trust, for being ‘a pillar of the Trust’ from the start.

7. **Friends of CMHT**

a. Membership - The Secretary reported that of 106 Friends listed, 27 are no longer members. 27 renewed last year (plus an unknown number of Standing Order payments). Twenty-one new members have been enrolled in 2011, of whom 14 are for next year.

b. Benefit - Allan will supply the Graphic magazine front cover, plus text, to William to be copied and distributed as the 2011 Friends Benefit.

c. Fees - A discussion was held on a proposal to raise membership fees. It was felt that this was not practical whilst new Friends were joining for next year. John was asked to consider how this might be done in 2013.

d. Following concerns expressed about the delay, names of Friends recruited through Gathering registration are to be passed to the Secretary at least monthly to ensure they are registered and welcomed in a timely manner. William to obtain from Vera email addresses of new members.

e. Following a discussion on what new friends should receive in their welcome pack, it was agreed those joining for the current year should receive:
   1. A letter
   2. Chairman’s statement from the previous year’s annual report
   3. The current benefit (or older)
   4. List of current projects

   Those joining for the following year (e.g. Gathering applicants)
   1. A letter
   2. List of current projects

f. The Secretary requested access to the Standing Order database so that he could update membership records.

8. **Completed Projects**

a. Harlaw – Allan reported that the Chief’s coat of arms was unveiled on the Harlaw monument on 24th July, followed by a shaking of hands between Irvine of Drum and Sir Lachlan. About 40 Macleans attended, and afterwards had tea, kindly hosted by Deborah Maclean and her family at Litlewood Park. A suggestion had been made that this should become an annual ceremony, but the Trustees demurred.

b. ‘Death or Victory’. – The book has been published, and sales are going well. Income from the book goes to the Lady Maclean Fund. Nigel and John will review accounting procedures for this and similar projects.
c. Lady Maclean Fund - The 2011 Award winners are Comunn Gàidhealach Mhuile, a Mull choir conducted by Riona Whyte. The Fund runs for 10 years (2018).

9. **Current Projects** – See Appendix 1
   a. Website – Nigel’s notes, circulated prior to the meeting were noted. It was agreed that there should be a Trustees private section on the website, where Trustees papers, and other relevant documents, would be available. Nigel was asked to take this forward.
   b. Piping Book – Donald and James are to confirm arrangements for launching the piping book at the Gathering. Dr James agreed to arrange for a specially bound copy for the Chief.

10. **Projects under consideration** – See Appendix 2 and Item 4 above

11. **Centenary Gathering 2012**
    a. The Community Council marquee has been organised for the tea at Gruilin. It will then be removed to Duart. Tickets are to be discussed at the next meeting.
    b. Exhibition - The proposal for an exhibition at Duart has been shelved.
    c. CMHT stand at Aros Hall – The Secretary said that he would like to meet with Allan and Donald to learn more about the requirements fo a stall in the Aros Hall, and that he would then share information with the Trustees, seeking assistance, e.g. stall staff, as appropriate.
    d. Trustees roles and responsibilities will be discussed at the next meeting.
    e. Genealogy - After a brief discussion, it was agreed that Maclean genealogy was the responsibility of CMHT rather than CMA. Options on how to proceed were discussed, and it was agreed that the Secretary would: discover who ‘owns’ the data on maclean.org; investigate what other clans do about genealogy; and discuss preferred options with interested parties, including Noel. Genealogy details from Seneachie and MacLean Sinclair should be included in the planned CD-ROM. The possibility of using the empty church next to the Aros Hall for the genealogy display was discussed. The Chairman is to be asked to investigate.
    f. History Slideshow – Nigel presented the slideshow, and asked for assistance with missing detail. He will investigate a flipbook of the slides to enable people to study the presentation more closely.

12. **AOCB**

a. **OSCR** . All external correspondence has to state that CMHT is a charity, and include the charity name and charity number. Nigel agreed to circulate his CMHT email signature block for others to copy.
The Secretary will issue reminders as necessary. New OSCR financial guidelines are to be passed by the Secretary to the Treasurer.

b. Maclean Library. Nigel handed to the Chairman, for depositing in the Maclean Library in the Mull Museum, a copy of *Frank McClean, Godfather to British Naval Aviation*, by Philip Jarrett. This had been presented to the Trust by The Hon. Rupert Carington, grandson of Sir Francis (Frank) McClean.

c. Trust records – Nigel proposed to include a register of photographs in the Trustees' section of the website. It is important that these are catalogued by who, what, when and where, etc. High resolution images are required. This was agreed.

d. Projects – Reviewing the appendices to the Minutes, Nigel proposed that, to improve tracking, there should be five categories: a complete list of projects, and lists of those completed, current, proposed and shelved. He felt that including deleted projects amongst current ones (e.g., including completed on the current list, and shelved on the proposed list) was unhelpful. The Secretary is to consider and report back.

e. 2012 anniversaries – Nigel is to be informed of any notable anniversaries in 2012 so that they can be included on the list.

f. The next meeting will be held on 21st March 2012 at 12 noon in the Western Club, Glasgow.

6th October 2011